

Hunter Bargmann

Bettendorf, IA 52722

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(563)-349-3018

I am great with STEM subjects such as math and science. I am very quick to learn programs, especially computer technology. I have a great typing speed around 100-105 wpm and tend to work well on computer programs from the amount of time I have spent at a desk job as well as the time I have owned a computer since middle school. I have good communication skills regarding customers and fellow employees from working at a front desk position for over 4 years. I am also a good problem solver as I am used to working by myself and needing to make decisions on my own. I work multiple shifts each week and am able to switch sleep schedules when needed. I am confident in myself and my drive to improve efficiency in everything I do.

Work Experience

Front Desk Agent & Night Auditor

Hilton Garden Inn (Kinseth Hospitality) Bettendorf, IA

January 2021 - Present

- All 3 Shifts (Morning, Afternoon, and Night)
- Guest Services (Check Ins/Outs, Phone Calls, and Reservations)
- Learned 2 Front Desk Systems (OnQ & PEP)
- Auditing (Reports for Revenue, Excel, Working Alone)
- PA Work (Cleaning Lobby & Banquet Spaces)

Front Desk Agent

Comfort Inn (Kinseth Hospitality) Davenport, IA

September 2020 - January 2021

- All 3 Shifts (Morning, Afternoon, and Night)
- Guest Services (Check Ins/Outs, Phone Calls, and Reservations)
- Learned Choice Hotels Front Desk System
- Auditing (Reports for Revenue, Excel, Working Alone)
- PA Work (Cleaning Lobby & Pool Area)

Education

Associate's degree in Graphic Design

Eastern Iowa Community Colleges (Bettendorf, IA)

January 2024 - Present

High school diploma

Bettendorf High School (Bettendorf, IA)

August 2014 - June 2019